

For Internal Use Only

2022 FLOOD PREPARATION SOPs & GUIDELINES

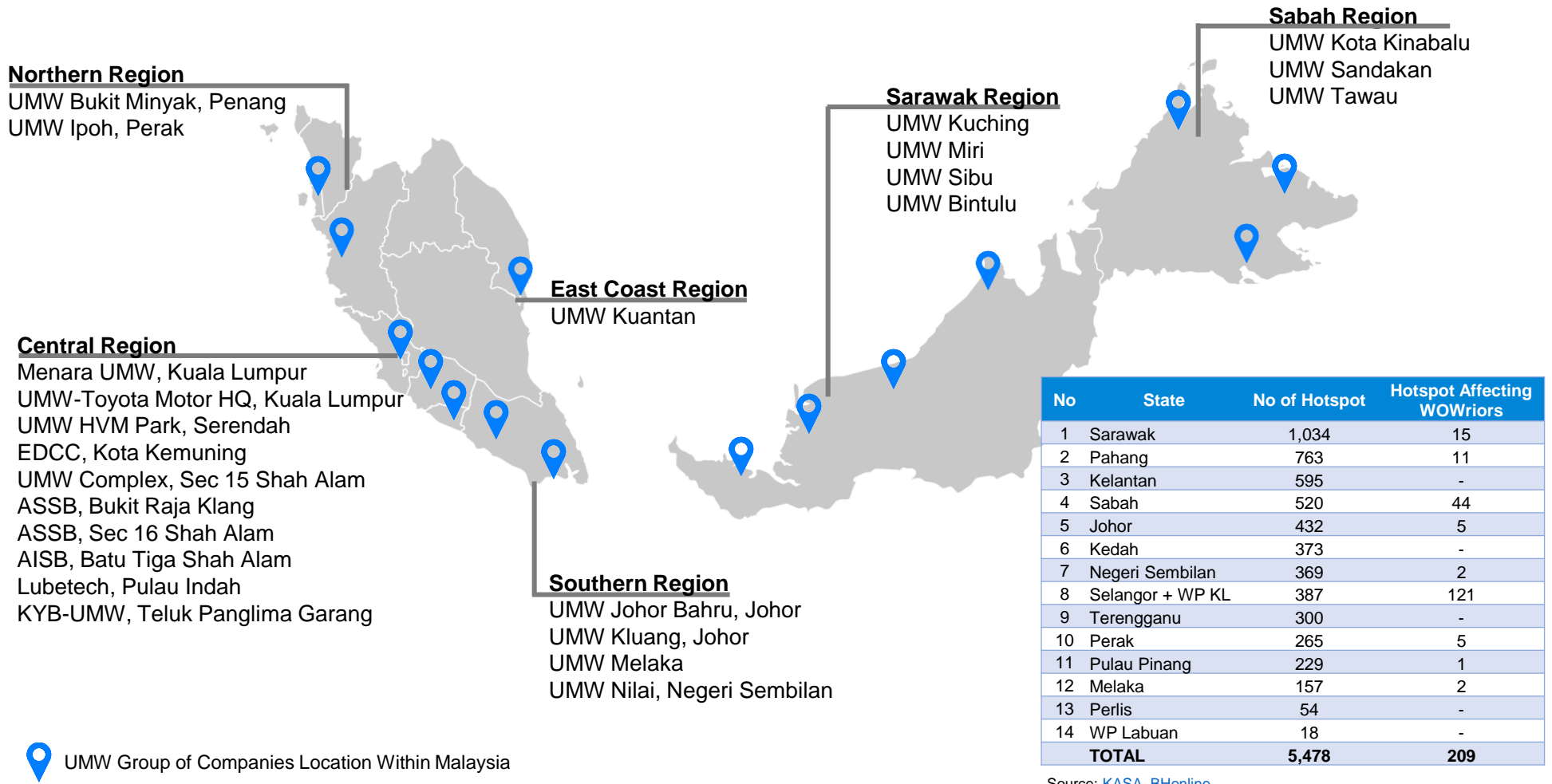


OCTOBER 2022

UMW Holdings Berhad

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1.0 Flood Hotspots Affecting WOWrriors



KASA through MetMalaysia has identified **5,478** flood hotspots throughout the country. Out of these hotspots, **209** hotspots (26%) are **directly affecting WOWrriors'** homes and office commutes. Identified hotspots do not take into account UMW supply chain, and downstream activities.

2.0 Preparation Before Flood



Stay to up to date with recent news from the authorities/agencies



Store emergency contact number in the mobile phone



Move essential items to a higher and safer place



Advisable to subscribe special Perils Insurance



Prepare a Flood Emergency Bag with enough essential items



Be concerned about the hazards in the surrounding such as drains, hillsides and rivers

3.0 Action During Flood



Ensure the safety of yourself and family members



Turn off utilities such as electric circuits, gas and water main valve before leaving



Be aware of streams, drainage channels, and poisonous wild animals



Follow instruction from the Authority to evacuate



Secure your house and belongings before leaving



Avoid playing in floodwaters



Alert the Authority by using electronic devices or flares / torch light



Be aware of electrocution



Maintain personal hygiene and food safety at all times while in the Evacuation Centre

4.0 Recovery After Flood



Return home upon advice from the Authorities



Stay calm and always take care of your health during the post-flood



Inspect your property before entering such as broken parts, and unwanted animal



Photograph the condition of the house for insurance claim purposes



Eliminate all contaminated food to avoid food poisoning



Inspect your electric circuits, gas, water sources and septic tank before turning on housing equipment

5.0 Flood Emergency Bag (Bug Out Bag)

In preparing for unexpected events, WOWriors residing at the high risks area are advised to prepare a Flood Emergency Bag. Suggested items for the Emergency Bag are as per below:



Mobile Phone & Power bank



Hand sanitizer & face mask



Cash



Essential medicines



First aid supplies



Canned food



Drinking water



Whistle



Torch light & Batteries



Blanket & sleeping bag



Mini radio
(battery powered)



Clothes & shoes



Diapers for baby / adult



Essential documents



Swiss Army Knife for multiple purpose survival

6.0 Emergency Contact Number of Government Agencies

Please contact the  **Emergency Hotline 999** or any government agencies as per below:

Location	Police	Ambulance / Hospital (Government)	BOMBA	PKOB	APM
WP KL	03 2266 2222	03 - 2615 5555	03 - 2148 4444	03 - 8887 7999	03 - 2687 1400
Shah Alam	03 5514 5222	03 - 5526 3000	03 - 5519 4444	03 - 3371 1963 (Ext.109)	03 - 2687 1400
Klang	03 3376 2416	03 - 3375 7000	03 - 3371 4444 03 - 3373 2106	03 - 3371 1963 (Ext.109)	03 - 3371 0820
Kuala Selangor	03 3289 1222	03 - 3269 8333 03 - 3269 8312 03 - 3269 4854	03 - 3289 1444 03 - 3289 7682	03-3289 7632 03-3281 1066	03 - 3289 1820 03 - 3289 6460
Selangang	03 8777 4222	03 - 8947 5555 03 - 8947 5430	03 - 3142 1333	03 - 8706 1211	03 - 8768 0175
Hulu Langat	03 8911 4222	03 - 8734 3333	03 - 8736 4444	03 - 8925 2093	03 - 8737 9077
Hulu Selangor	03 6065 1021	03 - 6064 1333 03 - 6064 1334 03 - 6064 4032	03 - 6064 1444 03 - 6064 4597	03 - 6064 1384	03 - 6064 1384
Banting / Kuala Langat	03 3187 2222	03 - 3187 1333	03 - 3191 4440 03 - 3191 4441	03 - 8925 2093	03 - 3180 2320
Nilai	06 - 758 3222	06 - 794 8581 06 - 794 8356	06 - 794 0051	06 - 603 2294 (Seremban)	06 - 7988716
Kluang	07 - 776 6822	07 - 778 7000	07 - 772 4444	07 - 772 1963 07 - 772 1964	07 - 773 1357
Melaka	06 - 285 1999	06 - 289 2344	06 - 283 8481 06 - 283 8482	06 - 232 7467	06 - 232 4028
Johor Bahru	07 - 2254 422	07 - 2231 666	07 - 340 9999	07 - 223 1963	07 - 2349706 07 - 2349708
Ipoh	05 - 2451072	05 - 2085000 05 - 2086000	05 - 547 4444	05 - 5375875 05 - 5375911	05 - 5278715

Location	Police	Ambulance / Hospital (Government)	BOMBA	PKOB	APM
Seberang Prai / Seberang Jaya	04 - 5824222	04 - 3827333	04 - 575 9113	04 - 650 5819	04 - 323 7409
Kuantan	09 - 5052222	09 - 5133333	09 - 573 2978	09 - 5724351 09 - 5724723	09-5171991
Kuching	08 - 2240 800	082 - 276666	082 - 364 486 082 - 367 350	082 - 507022	082 - 433896 082 - 370205
Miri	08 - 5432 533	085 - 420 033	085 - 420 972	085 - 433 203	085 - 430 389 085 - 430 489
Sibu	08 - 322 222	084 - 343333	084 - 343 994	084 - 321 963	084 - 220 044
Bintulu	08 - 6331 121 08 - 6332 044	086 - 255 899	086 - 311 061	086 - 339 017	086 - 339 781
Kota Kinabalu	08 - 8318555	088 - 517555	088 - 210 214 088 - 211 837	088 - 210011	088 - 232 440 088 - 232 453
Tawau	08 - 9752222 08 - 9772121	089 - 773533	089 - 774 444 089 - 772 525	089 - 701610	089 - 749 046
Sandakan	089- 242 222 089 - 212 222 089 - 211 222	089 - 248 600 089 - 255 022	089 - 214 444 089 - 214 144	089 - 224 693	089 - 667 826

Note :

PKOB - Pusat Kawalan Operasi Bencana

APM - Angkatan Pertahanan Awam Malaysia



03-8870 4800 - Agensi Pengurusan Bencana Negara (NADMA)

7.0 Emergency Contact Number of UMW PICs

UMW Corporation



Health, Safety, System & Environment (HSSE)

Abdul Aziz Mohamed Edar | 019-313 2401
Azmah Kurdi | 013-285 0187

Human Capital

Norita Ab Hamid | 012-753 2124
Sarah Elizabeth Kuang | 012-630 2352

Business Continuity Management (BCM)

Nazlan Eza Mohd. Jamzari Wasi | 016-415 9371
Norsyila Awang Bakar | 016-418 5949

Corporate Communications

Akhbar Puteh | 019-389 5604
Mohd Reza Mokhtar | 017-883 2525

Equipment Division



Mohd Rizal Mushahar | 016-256 9400
Mohd Hashim Khamis | 019-652 5129
Shahril Mohamad Ramli | 012-396 2684

M&E Division



Zafrul Hafiz Abd. Mutalib | 013-342 4313
Normazlena Che Mahmood | 012-375 7513
Kamilia Jamaludin | 019-728 2527



Aerospace Division



Hamizad Parham | 019-728 6055
Mohd. Azinuddin Ismail | 017-935 0991

Automotive Division



Rich Fozi | 019-280 6534
Zainu Aidalina Zainuddin | 017-206 8877

8.0 Checklist Before Leaving Home

Please use the checklist below prior leaving your house:

No	Content	Status		Remark
		✓	X	
1	Turn off utility switches such as electric circuits, gas, main water pipes and others.			
2	Important documents (birth certificate, house grant, bank book etc) are placed together.			
3	Valuable items are to be gathered and kept intact at all time.			
4	Electrical instruments and furniture are moved to high places.			
5	Toiletries.			
6	Clothes.			
7	Electronic equipment (powerbank, mobile phone, flashlight etc.			
8	Move the vehicle (car, motorcycle etc.) to a high and easily accessible place.			
9	Make sure windows and doors are securely locked. Bring along the key before leaving.			
10	Essential medicines.			
11	Fast and easy-to-carry food (bread, cookies, canned food, etc..			

Name :
Date :

Signature :

9.0 Temporary Evacuation Center

Disclaimer :

1. The information is taken from eJKM, Selangor Chief Minister's Office and latest update from Harian Metro, Astro Awani and Berita Harian.

[\(Pusat Pemindahan Sementara \(PPS\) - Copy.xlsx\)](#)



2. The information is to be updated from time to time.

THANK YOU

